Hello!

Welcome to our third newsletter for The Environmental Awareness Course Hub (TEACH), which trains the United States Air Forces’ airmen, civilian and support workforce to accomplish the mission in an environmentally conscious way. In this newsletter, we highlight popular courses, the course development guide, new installation-specific training and frequently asked support questions (FAQs).

We are currently in Phase II of the project. This phase includes providing video courses, end of course assessments, and feedback functionality for users.

**System Usage**

<table>
<thead>
<tr>
<th>Statistics</th>
<th>June - July</th>
<th>Since Launch (12/1/2017)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Courses Completed</td>
<td>3,881</td>
<td>10,496</td>
</tr>
<tr>
<td>Total Users Completing a Course</td>
<td>1,211</td>
<td>3,325</td>
</tr>
<tr>
<td>AFIT Courses Published</td>
<td></td>
<td>30</td>
</tr>
<tr>
<td>AFIT Course Updates</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>Installation-Specific Courses</td>
<td>5</td>
<td>15</td>
</tr>
</tbody>
</table>

**Popular Courses**

The following is a list of the 5 most popular courses in the last 2 months.

<table>
<thead>
<tr>
<th>Course</th>
<th>Provider</th>
<th>June - July</th>
<th>Completions Since Launch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Management System (EMS) General Awareness Training</td>
<td>AFIT</td>
<td>322</td>
<td>1,075</td>
</tr>
<tr>
<td>Environmental Management Awareness &amp; Competency (EMAC)</td>
<td>JBLE-Eustis</td>
<td>307</td>
<td>884</td>
</tr>
<tr>
<td>Spill Management</td>
<td>AFIT</td>
<td>292</td>
<td>767</td>
</tr>
<tr>
<td>Hazardous Waste Management – Awareness</td>
<td>AFIT</td>
<td>270</td>
<td>617</td>
</tr>
<tr>
<td>Solid Waste Recycling - Awareness</td>
<td>AFIT</td>
<td>203</td>
<td>568</td>
</tr>
</tbody>
</table>

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**Planned Outages**

The system is taken down monthly for approximately 30 minutes to 2 hours to apply software patches. Maintenance shutdown is scheduled every 1st Tuesday of the month from 9pm–10pm ET. The next shutdown is tentatively scheduled for **August 21, 2018**.

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**Training and Videos**

We have updated the training guide and created several new videos! You can access them all by going to the footer of the TEACH website. They are hyperlinked at the bottom.

NEW Videos:

- [How to Run Common Reports](#)
- [How to Submit Installation Courses for Approval](#)
- [How to Add Training Managers to an Installation](#)
NEW FEATURES:

New Installation-Specific Training

Look and see what your counterparts are doing! Check out these uploaded installation-specific training courses:

- Robins AFB—Environmental Management System
- JBLE-Eustis—AEM Phase I
- JBLE-Eustis—EMAC
- JBLE-Eustis—HazCom
- JBLE-Langley—Aspects and Impacts
- JBSA—Oil Handler for SPCC Plans
- Kirtland AFB—Hazardous Waste Training
- Malstrom AFB—Spill Prevention, Control, and Countermeasure
- OSAN AB—Hazardous Waste Training for IAP Managers and Supervisors
- Savannah ANG—EMS Awareness
- Seymour Johnson—Hazardous Waste Initial Accumulation Point Manager Refresher Training
- Tyndall AFB—Tank Custodian

New Course Development Guide

The new Course Development Guide is now available! You will be able to access it by going to the footer of the TEACH website or clicking here.

New Public Course Listing

This month, we added a new button on the home page that lets you view available courses without needing to register or log in. You will see the new orange button on the TEACH home page.

Contact Us

We want to hear from you! If you would like for us to include anything in the next newsletter, please contact the TEACH program managers:

- Lavonia Moulton lavonia.moulton1.ctr@us.af.mil
- David Palmer david.palmer.22@us.af.mil
- Brooke Shaffer (ANG) brooke.l.shaffer.civ@mail.mil

Thank you all for your continuing support and feedback!

Frequently Asked Questions

Q: How long does it take to get an installation course approved?
A: 7-10 business days.

Q: How can I become a Training Manager?
A: Contact your Installation Training Manager for approval.

Q: Can I print out certificates of completion in EDash?
A: No, you can only print your certificates out on the TEACH LMS. Make sure you are NOT using Internet Explorer or you will not be able to access the certificates.